**FREE HORIZON MONTESSORI**



**Virtual Facilities Committee Meeting - meet.google.com/hka-juhy-kog**

**Agenda**

Thursday – December 3, 2020 – 4:00 - 5:15 pm

**Members:**

|  |  |  |
| --- | --- | --- |
| BoD Representative | **John Frost** | Committee Liaison to the BOD |
| **Bekky Robbins** | Committee Liaison to the BOD  |
| CSN Representative | **Rachel Hernandez** | CSN President (Kristen Cummings- representing CSN  |
| Building Corp Rep | **Jeannie Mabey** | FHM Building Corp VP  |
| FHM Administration | **Kresta Vuolo** | FHM Principal  |
| **Cyndi Vosburgh** | FHM Director of Finance & Advancement; Committee Chair  |
| **Megan Wells** | FHM Director of Ops  |
| **Brandon Leslie** | FHM Facilities Manager  |
| FHM Staff | **Chris Caruso****Karen Clough****Linda DeBruyn****Heather Smith** | FHM Math Special Education Teacher FHM Financial Secretary FHM Middle School Humanities FHM Art Specialist  |
| FHM Community Reps | **Cherish Edwards** | Parent member  |
| **Rowena Adams** | Parent member  |
| Guests | **Adriana Moreno** | HCM  |
|  | **Adele Willson** | HCM  |

**Agenda:**

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| --- | --- | --- | --- | --- |
|  | **Agenda Topic** | **Lead** | **Objective/Outcome** | **NOTES** |
| **1** | **Commence Meeting** |
| a | Call to Order | Cyndi |  |  *Time:*  |
| b | FHM Mission & Vision | Volunteer |  |  *Read by:*  |
| c | Roll Call | Cyndi |  |  See Above |
| **2** | **Consent Agenda** |
| a | Agenda Approval | Cyndi | Approved |  |
| b | Review/Approve Prior Meeting Minutes  | Cyndi | Approved  |  *Minutes –* [*November 5, 2020*](https://jeffcok12cous-my.sharepoint.com/personal/cyndi_vosburgh_jeffco_k12_co_us/Documents/AAA%20Free%20Horizon%20Montessori/Facilities%20Committee/FHM%20Facilities%20Committee%2011.05.2020%20Minutes.docx) *<– embedded link* |
| **3** | **Old Business** |
| a | Facility Master Plan | Guests, Adriana Moreno and Adele Willson (HCM) | Graphic overview of staff survey results. Determine best way to solicit guardian and student input. |  |
|  | Facility Master Plan (Costs) | Cyndi | Share document provided by the district. | Share document: [Cost Document](https://jeffcok12cous-my.sharepoint.com/personal/cyndi_vosburgh_jeffco_k12_co_us/Documents/AAA%20Free%20Horizon%20Montessori/Facilities%20Committee/20201601%20TYPICAL%20PROJECT%20REQUESTS.pdf) *<– embedded link* |
| b | Interior Student Storage options  | Megan / Brandon | Cubby delivery (12/1/2020) cubbie pics |  |
| c | Gym Mats | Megan | Gym mat pics |  |
| c | Learning Landscape/Playground Design Initiative Updates & decision points | Megan | *Skateboard Stop Updates* |  |
| d | Community Gardens | Chris / Cyndi | Share Jeffco School Garden information | Share link: [Jeffco School Gardens](https://sites.google.com/jeffcoschools.us/jeffco-school-gardens/starting-a-garden-and-garden-programs) *<– embedded link**Fletcher Miller Contact – Terry Misgen – 303-982-7200 (ask to be connected) – discussion of field trip to view after the holidays (and based on COVID outlook)* |
| **4** | **New Business** |
| **a** | **None at this time** | Committee |  |  |
| **5** | **Ongoing Annual Items Updates/Report-outs** |
| a | None at this time | Committee |  |  |
| **6** | **Wrap-Up / Adjourn Meeting** |
| a | Assignments/Action Item Review | Cyndi | Wishing everyone well over the holidays! See you in 2021! ☺ |  |
| b | Schedule Next Meeting | Cyndi | January 7, 2021  | *4:00 – 5:15 pm* |
| c | Adjourn Meeting | Cyndi |  |  |

**FHM Mission**: Through the Montessori philosophy, we inspire every child to learn and grow as a responsible global citizen in a collaborative, peaceful, and safe environment. **FHM Vision**: We seek to transform our community by developing students who pursue their full potential, understand their global responsibilities, and respect others, self, and the environment. **FHM Motto**: Inspiring lifelong learning!